

Expressions by tesha

LETTER OF AGREEMENT

Date: ___/___/___

Dear _____

Thank you for choosing **Expressions by Tesha** to take part in worshipping with you on ___/___/___ at _____. This is a great honor to God in allowing his will to be done in worship.

Services:

The artist paints on canvas and with a chosen size approved by artist. Any other changes will have to be agreed upon in writing and signed by the artist for approval. The artist will use due care and place a covering on the floor (size at least 6' x 6') to ensure no paint damages are done. However any paint or damages that occurs outside of that scope is not the responsibility of the artist.

*The artist will retain the painting for her collection if not sold at the event once completed unless otherwise agreed upon in writing and signed by the artist or manager.

*Any paintings attempted or completed for the special event and then sold the same date as the event the artist will donate a seed to the hosting organization.

*Any paintings attempted or completed by the artist will be signed and dated by the artist and photographed by the artist before any selling or dedication is made.

*Any paintings attempted or completed and sold, the artist holds all rights to sell unlimited copies and attain full selling price set by the artist.

* It is also the position of *Expressions by Tesha* that no photographs are taken unless the artist is present in the photograph and no copies are to be made without the consent of the artist. (This is to help aid in protecting copyright of artist's work.)

Booking:

To ensure quality, integrity and professionalism it is the artist's and manager's position of *Expressions by Tesha* that all bookings for services be made in writing form via email, webpage or mail, 30 days prior to event's service date. There will also need to be a brief description of your request with specific details of your event. This will aid in clear and timely interaction that invites great success for all involved. The secured date, time, and location have to be clear before there will be a final confirmation given by the artist or manager.

3014 Sylvania Rd
Vernon, FL 32462
(850)527-1769 or (850)849-1011
expressionsbytesha.weebly.com

Material and Supply Fees:

Client is responsible for obtaining artist approved supplies to render services. If the artist provides the materials for the services then all receipts will be provided to the client and full payment of reimbursement (with additional \$25 handling service fee) will be due the same date as the event before services are rendered.

Travel:

Transportation will be completely funded by the client this includes: All transportation fare such as air travel for two (the Artist and Manager /Staff Assistant), or fuel and driving expenses for travel to and from event if local enough for vehicle transport. Travel fees must be paid in full two weeks prior to the event date. Failure to provide complete transportation by the time frame stated will result in a breach of contract, therefore giving the artist right to cancel services scheduled by the client. The artist and manager of *Expressions by Tesha* will not be responsible for any prior agreements made due to any breach of contract and will be withheld from any fees, liability or damages caused due to cancellation.

Accommodations:

If the artist is booked for "out of town" services, lodging (preapproved by artist) is required and fees will be the responsibility of the client. This will need to be paid in full two weeks prior to the event date. Failure to do so can result in terminations of agreement by the artist or manager of *Expressions by Tesha*.

Cancellation:

There may be a cancellation penalty imposed if the noticed is not given at least two weeks prior to the schedule event date. These fees consist of all material, supplies, and expenses paid for in advanced by the artist. The artist may cancel at anytime due to a breach of contract or conflict of interest that affects artist's work. However, the artist or manager will serve you notice of any cancellations imposed.

Sincerely,

Letisha Brown

*Signing below, acknowledges that you have read, fully understand and agreed upon all terms and conditions state in **Expressions by Tesha** letter of agreement.*

ACCEPTED AND AGREED

By: _____ Date: _____

Please send completed form via email or mail to the address on the letterhead